



Town of Grafton
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MINUTES
GRAFTON PUBLIC WORKS ADVISORY COMMITTEE
Thursday, September 5, 2019
Grafton Municipal Center – Conference Room B

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A meeting of the Grafton Public Works Advisory Committee was held on September 5, 2019 at 6:00pm in Conference Room B of the Grafton Municipal Center.

Attendees:

Committee Members: John Bechard, Mark Durfee and Patrick O'Connell

Guests: Paul Cournoyer (DPW Director), Brian Szczurko (Asst. Town Engineer), Chris Caron (Secretary) and residents of Christopher Drive including: Edward Dinaro, Mark Tsombakos, Jennifer Schiappa, Craig Vittum and Rob Giece (resident of Danielle Drive)

The meeting was called to order by Chairman John Bechard at 6:00pm. The following represents the results of the meeting:

New Business:

- **2019 Paving Contract Update** – Mr. Szczurko informed the Committee that paving in 2019 went very smoothly and all that remains are Milford Road, Carroll Avenue and Countryside Road. The plan is to complete work on Milford Road then finish out the season by paving Carroll Avenue and Countryside Road.
- **2020 Pavement Management Plan** – Mr. Szczurko told the Committee that since implementing the pavement management plan, the Town's overall PCI (Pavement Condition Index) has increased several points. Mr. Durfee said that when people drive into Grafton from other towns, they experience a noticeable change in the condition of the roads. Mr. Szczurko then handed out a draft of the 2020 roads list to the Committee. The Committee recommended that if Carroll and Countryside aren't completed this season then they should be included in the 2020 list. Residents from Christopher Drive were present to ask the Committee why Christopher Drive continues to be neglected. Mr. Dinaro then shared with the Committee a brief video he took illustrating the deteriorating condition of the road. The Committee agrees that there is no question as to the condition of Christopher Drive. Mr. Bechard, Mr. Szczurko and Mr. Cournoyer explained to those in attendance the process of how roads are chosen, the factors that determine those decisions and how the funding for road projects is obtained. The Committee also added that the list of roads the Town receives is only a cursory one that is reviewed, discussed and adjusted (if necessary) before going to the Select Board. Residents asked how the amount of funding for road projects could be increased. The Committee recommended that residents start a dialogue with members of the Select Board and/or the Town Administrator. In the meantime, the Committee agreed that Christopher Drive should be re-evaluated in an effort to find the earliest possible time repairs could be made.

Old Business:

- **Updates**

- **Adams Road** – Mr. Cournoyer and Mr. Szczurko informed the Committee that while a lot of construction has been done on Adams Road, it still remains a work in progress. Mr. Cournoyer reaffirmed that the Town will continue to do as much work on Adams Road as they can with the budget they have been allotted.
- **Institute Road** – Mr. Szczurko stated that all road work on Institute Road, as well as Indian Path, has been completed.
- **Update on New DPW Facility** – Mr. Cournoyer stated that work at the site continues to move forward. The steel is up over the garage section and the salt shed is just about complete. Unfortunately mistakes have been appearing. The first pouring of concrete went well, but the second has produced lumps and rat holes that will need to be rectified. Mr. Cournoyer is aware of the situation and plans to address them with the contractor.
- **Review/Accept Minutes**
 - **April 2, 2019** – Mr. O'Connell moved that the April 2, 2019 minutes be accepted as written. Mr. Durfee seconded. The motion passed unanimously.

Adjournment: Having no further business, Mr. O'Connell moved that the meeting be adjourned at 7:08pm. Mr. Durfee seconded. The motion passed unanimously.

Respectfully submitted,



Chris Caron
Recording Secretary